



Embassy of the United States of America

Guatemala, December 17, 2018.

To: Prospective Quoters

Subject: Request for Quotations number **19GT5019Q0005- Metallic Chain Link Fence**

Enclosed is a Request for Quotations (RFQ) the fabrication and installation of a metallic chain fence in support to a project for the U.S. Embassy - Guatemala. If you would like to submit a quotation, follow the instructions to complete the required portions of the attached documents and submit your offer to the following address including the solicitation number in the email subject:

[GuatemalaBids@state.gov](mailto:GuatemalaBids@state.gov)

Please **use ONLY the address provided above** to send your offer, as offers sent to any other email addresses will not be considered valid.

The U.S. Government intends to award a contract/purchase order to the responsible company submitting a technically acceptable offer at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

**Quotations are due Thursday, January 3, 2019 by COB 17:00 hours. Pricing must include breakdown (NET PRICE + VAT = FULL PRICE).** VAT (IVA) should be listed separately for each line item.

A site visit has been scheduled for **Friday, December 28th 2018 at 9:00 AM at the construction site located in at Km 109 Aldea Santa Rosa.**

Prospective offerors/quoters should contact Ana Alonzo by email [AlonzoAL@state.gov](mailto:AlonzoAL@state.gov) on/or before December 21, 2018 to provide personal data to process a security check in order to grant access to the site.

You will receive an automatic response from the GuatemalaBids@state.gov inbox once your bid has successfully been received. If you do not receive this automatic response, please contact Ana Alonzo to AlonzoAL@state.gov. Email bids should not contain attachments greater than 10MB in size, or they may be refused by the system. Quotation documents should be .pdf, .tif, or .gif files only.

Please include the RFQ number and title of the project in the subject line of your email submittal.

Sincerely,

Aaron C. Truax  
Contracting Officer

List of attachments:

- Standard Form 18 (RFQ)
- Invitation Letter
- Solicitation Package –Statement of Work
- Clauses incorporated by reference
  - Exhibit A-Floor Plans
  - Exhibit B-Structure and Height Floor Plan
  - Exhibit C-Distribution Floor Plan
  - Exhibit D-Floor Plan Electricity