



## Consular Report of Birth Abroad of a Citizen of the United States of America (CRBA) U.S. Embassy Guatemala City

### **CRBA will be Processed by Appointment Only**

Make sure that you meet the requirements and have **all** the documentation ready the day of the appointment.

The birth in Guatemala of a child with a claim to American citizenship should be reported **at the earliest possible** date to the Consular Section of the American Embassy in Guatemala City. It is important that parents obtain a Consular Report of Birth Abroad of a Citizen of the United States of America (CRBA) since according to U.S. law, a CRBA is proof of U.S. citizenship and may be used to obtain a U.S. passport and register for school, among other purposes.

We encourage the child's parents to apply for a U.S. passport for the child at the same time that they apply for a CRBA. Parents may also choose to apply only for a U.S. passport for the child. Like a CRBA, a full validity, unexpired U.S. passport is proof of U.S. citizenship.

If you are interested in getting a passport for your child go to [First-time passport issuance for minors](#)

Failure to promptly document a child who meets the statutory requirements for acquiring U.S. citizenship at birth may cause problems for the parents and the child when attempting to establish the child's U.S. citizenship and eligibility for the rights and benefits of U.S. citizenship, including entry into the United States. By law, U.S. citizens, including dual nationals, must use a U.S. passport to enter and leave the United States.

### **Requirements**

A Consular Report of Birth Abroad of a U.S. citizen is only issued to a child who acquired U.S. **citizenship at birth** and who is **under the age of 18** at the time of the application.

A person born abroad who acquired U.S. citizenship at birth but who is over the age of 18 (and so not eligible for a CRBA) may wish to apply for a Certificate of Citizenship to document acquisition pursuant to 8 U.S.C. 1452. Visit [USCIS.gov](http://uscis.gov) for further information.

The day of the appointment you should bring:

Complete and print the CRBA application **form DS-2029** filled out online and printed. Go to: <https://pptform.state.gov/>

- Affidavit of physical presence of residence, parentage and support **DS-5507**. Make sure that your form is complete and you specify all your travelling to the United States.
- If applying for a Passport application form DS-11, check requirements in [First-time passport issuance for minors](#)
- Original Guatemalan long form birth certificate (Partida de Nacimiento Literal, NOT the boleta) issued by RENAP.
- Both parents' passports and U.S. Certificate(s) of Naturalization (if applicable)
- Original evidence of valid marriage of the parents, if applicable. If married in Guatemala, the marriage certificate from RENAP is required.
- Evidence of the termination of any prior marriage of either parent (divorce documents or death certificates).
- Evidence of the American parent's physical presence in the United States prior to the child's birth. For most children born on or after November 14, 1986, to one American citizen parent and to one non-American parent, the American parent must demonstrate a total of 5 years physical presence in the U.S., with at least 2 of the 5 years occurring after the parent reached the age of 14 (exceptions may apply). The consular officer may require additional documentation and/or a personal interview with the non-American parent  
Submit documents to provide evidence such as:

- School Transcripts/Diplomas,
- Social Security Earning Statements,
- Tax Information can be presented as evidence of residency in the U.S.

- Fee is U\$100.
  - This fee will be paid at the Embassy.
  - It can be paid in cash, (in Quetzales or US dollars) or with a credit card.
  - **NO CHECKS ARE ACCEPTED OR TORN, MARKED OR STAINED DOLLAR BILLS.** If you are paying with cash, please bring change.

Upon presentation of satisfactory documentation to a consular officer and a determination that the child acquired U.S. citizenship at birth, a Consular Report of Birth Abroad of a Citizen of the United States of America will be issued. One original will be forwarded to the Department of State in Washington, D.C. for permanent filing.

### **Additional Suggested Documents**

In some instances, a Consular Officer may request additional evidence. Applicants should also bring documents that provide additional proof of the birth, such as the following:

- Hospital records.
- Hospital bills.
- Certificates issued by the hospital or doctor.
- Physical exams of the baby.
- Pre/post-natal medical records.
- Photos of the mother while pregnant.
- Photos of the newborn at the hospital.

In some cases DNA and Parental Blood Testing can be requested. Instructions will be given at the U.S. Embassy.

To make an appointment

go to <https://evisaforms.state.gov/acs/default.asp?postcode=GTM&appcode=1>

Consular Reports of Birth Abroad are sent to the United States for printing, and take approximately **tencalendar days to process**. The CRBA will be ready to be picked up at American Citizen Unit. Your process will be delayed significantly if you are missing any of the requested documents.