



Embassy of the United States of America

Guatemala, September 10, 2019

To: Prospective Quoters

Subject: Request for Quotation number 19GT5019Q0043 – Purchase of 80 Two Way handled Radios and Purchase and installation of 10 Stationary two way radios.

Enclosed is a Request for Quotations (RFQ) for **The purchase of Two Way radios**. If you would like to submit a quotation, please complete the required portions of the attached documents and submit your offer to:

GuatemalaBids@state.gov

Please **use ONLY the address provided above** to send your offer, including the solicitation number in the email subject. Offers sent to any other email addresses may not be considered valid.

The U.S. Government intends to award a purchase order to the responsible company submitting a technically acceptable offer at the lowest price. We intend to award a purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Pricing must include breakdown (NET PRICE + VAT = FULL PRICE). VAT (IVA) should be listed separately for each line item.

Quotations are due on Wednesday, September 25, 2019 by COB 17:00 hours. You will receive an automatic response from the GuatemalaBids@state.gov inbox once your bid has successfully been received. If you do not receive this automatic response, please contact Wagner Lam by telephone at (502)2326-4359 or by email to LamW@state.gov; Email bids should not contain attachments greater than 10MB in size, or they may be refused by the system. Questions for clarification regarding this solicitation are welcome. Please send your questions to LamW@state.gov not later than September 18, 2019. The answers to your questions shall be published not later than February 22, 2018 and will be available for all interested offerors.

Sincerely,

Aaron C. Truax
Contracting Officer

List of attachments:

Invitation Letter

Standard Form 18 (RFQ)

Solicitation Package –Statement of Work

Clauses incorporated by reference